

OLD BOLSOVER TOWN COUNCIL MARKETS POLICY

Introduction

Old Bolsover Town Council (“the Council”) recognises the important contribution that markets make to the local economy, the history, and the character of the area. They remain an important Council service and contribute in many ways to the local communities they serve. The Council's markets represent an important investment by the Council in delivering economic regeneration and town centre vitality.

All markets held in Old Bolsover are licenced and operated in accordance with the provisions of Part III of the Food Act 1984. Old Bolsover Markets also operate under a Market Town Charter which was first granted during the reign of Henry III.

Markets Policy

- 1.1 The Markets Policy is intended to apply to all market events held in Old Bolsover.
 - i. The legal definition of a market is a ‘concourse of buyers and sellers’.
 - ii. A market may be held either outdoors or in a building.
 - iii. Markets include car boot sales, antique and craft markets, general markets, food markets, artisan markets, farmers' markets, and charitable markets; this list is not exhaustive.
 - iv. A market may sometimes be held as part of a wider event. When this arises the market element of the event shall be subject to the Markets Policy.
- 1.2 This Markets Policy does not apply to street trading activities, other street activities such as busking are controlled by a different licensing process.
- 1.3 All traders, including casual traders. require evidence of Public Liability Insurance to trade on Old Bolsover Markets.
- 1.4 No political publicity to be displayed on any market stalls as this would be a breach of licence conditions.
- 1.5 Stallholders must accept the location of the stall allocated to them and no encroachment of this position will be allowed.
- 1.6 The market has its own risk assessment which is to be followed. The risk assessment is reviewed on a regular basis.
- 1.7 The Council reserves the right to cancel the weekly market at any time during the year.
- 1.8 All Stallholders must comply with current Trading Standards.
- 1.9 Stallholders should maintain their stall spaces in a clean and sanitary condition and remove all boxes, packaging, and debris at the end of the market, and remove all debris from site.
- 1.10 Stallholders shall ensure that, at all times, the goods are displayed in such a manner as to allow unobstructed movement of the public.
- 1.11 Traders selling food must follow Bolsover District Council’s General Food Safety guidelines <https://www.bolsover.gov.uk/f/food-safety-hygiene>
- 1.12 In accordance with the RSPCA the Council prohibits the giving of live animals (e.g., Goldfish, etc) as prizes, on Old Bolsover Town Council owned land, markets, or events.
- 1.13 A breach of these Rules may result in the Council withdrawing a Stallholder’s ability to trade on the Market.

Old Bolsover Town Council Markets

- 1.14 Old Bolsover Town Council currently operate all existing markets in the town.
- 1.15 At present there is:
 - a) Outdoor market – Tuesday and Friday
 - b) Artisan Market - First Saturday of the month from April to October
 - c) Christmas Market – To coincide with the Lantern Parade
- 1.16 The Council has the power to establish new markets or operate occasional market events if it so wishes. Accordingly, the above list is subject to change and shall be updated as part of a periodic review of the Council's Markets Policy.

Market Rent

- 1.17 The rent amounts for all markets will be reviewed annually by the Clerk and Finance Office and confirmed by the Finance Committee.
- 1.18 Trader numbers often fall in the Winter months as the weather becomes cold and wet. Market days that experience adverse weather may have the rent adjusted at the discretion of the Town Clerk.
- 1.19 The weekly markets are classed as casual markets, meaning that traders can attend the market when they can, providing they have public liability insurance and satisfy our trading policy. Records of the traders using the market will continue to be kept as will their public liability details.
- 1.20 Some traders prefer to use their own stalls which is also less demanding on the workforce, this is reflected in the rents charged.
- 1.21 Applications in respect of regular weekly markets should be made to:
 - Town Clerk
 - Old Bolsover Town Council
 - The Town Hall
 - Cotton Street
 - Bolsover
 - S44 6HA
 - townclerk@oldbolsovertowncouncil.gov.uk
- 1.22 Applications in respect of artisan markets should be made to:
 - Event's Co-Ordinator
 - Old Bolsover Town Council
 - The Town Hall
 - Cotton Street
 - Bolsover
 - S44 6HA
 - events@oldbolsovertowncouncil.gov.uk

Artisan Market

- 1.23 Because of its unique nature there is a separate policy for the Artisan Market.
 - a) The Artisan Market takes place on the first Saturday of each month from April to October annually.
 - b) Spaces will be allocated based on application. As spaces are limited loyalty and consistent attendance will be the principle criteria used when allocating locations.
 - c) Consideration must be given to the existing shops in the town when placing the products. Direct competition may not be well received and will not make commercial sense. Respect will be given to shop fronts and doorways and if any changes are required decisions will be made quickly after consideration.
 - d) Empty shops will be utilised when positioning the stalls in the future, but this may change once the unit is filled.
 - e) The market operates from 10:00am until 3:00pm. Any vehicles will need to respect the shops and pedestrians when loading and unloading their goods. With this in mind, vehicles will not be allowed to remain any later than 9.30am or enter the street before 3pm unless adverse weather prompts alternative timing.

An electronic version of the Council's Markets Policy, together with the relevant market application form, can be viewed and downloaded from <https://www.oldbolsovertowncouncil.gov.uk/bolsover-market>

We will review this policy as necessary. We will continue to evaluate the policy and may update it at any time.

Date of policy: January 2024

Date for next review: January 2026