

**Old Bolsover Town Council Town Council Meeting**  
**13 February 2024 at 6:45pm**  
**At Bainbridge Hall, Chapel Road, Carr Vale, Bolsover S44 6JD**

1. **To receive apologies for absence**
2. **To consider a Variation of Order of Business**
3. **Declaration of Members Interests**  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. Also, to receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. **Public Speaking**  
A period of no more than 20 minutes will be made available to members of the public and Members of the Council to comment on any matter. No one shall speak for more than five minutes. Where a Member indicates they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made at this stage.
5. **Chair's announcements.**  
To receive and note any announcements from the Chair.
6. **County Councillors' Report**  
To receive verbal or written report from County Councillors representing the area.
7. **District Councillors' Report**  
To receive verbal or written report from District Councillors representing the area.
8. **Police Representation**  
To receive a report from a Police Representative (if present) and crime figures for January 2024 (to follow).
9. **To approve the minutes of the Town Council Meetings held on Tuesday 9 January 2024**
10. **To determine which items if any from the agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:**  
"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss items **19, 22 and 23.**"
11. **Adoption of Policies and Procedures for 2023/24**  
Adoption of policies and procedures.
  - (a) Freedom of Information Model Publication Scheme
  - (b) Grant Application Policy
  - (c) Internal Controls Policy
12. **Payments for approval**  
To approve payments made by the Council in January 2024 (Appendix B) and any additional items for approval (available at the meeting).

**13. Meeting Reports**

To receive the minutes and consider recommendations not already included as separate agenda items from the following.

- (a) Oxcroft Management Committee
- (b) Finance Committee (to follow)
- (c) Events Advisory – 2024 Events
  - I. Artisan Markets – April to October.
  - II. National Lottery Open Week for Old Bolsover Yard - 9-17 March
  - III. Bolsover Blitz to commemorate the 80<sup>th</sup> anniversary of D Day on 6 June – event to be held on Saturday 8 June 2024.
  - IV. Christmas Light Switch On - Friday 22 November 2024 from 4.00pm.
  - V. Christmas Market and Lantern Parade - Saturday 30 November 2024.
- (d) Assembly Hall Trustees
- (e) Bolsover in Bloom

**14. Clerk's report**

To receive a report from the Town Clerk (Appendix C) including a review of the Council Action Plan.

- (a) Shuttlewood MUGA Resurfacing
- (b) £15m Government Funding
- (c) EMLawshare Framework Agreement, 2022-2026
- (d) Damage to Bus Shelter (Moor Lane)
- (e) Council Website
- (f) DALC Subscription 2024/25
- (g) Council Projects

**15. Requests for grants**

To consider the following requests for grants:

- (a) Carr Vale Football Club - £1,350 for annual music festival to raise funds for the club.
- (b) Under The Castle Music Festival - £2,000 for annual music festival.

**16. To consider Planning Applications (Document B)**

**17. Chesterfield Football Club Community Trust Boots on the Ground**

To consider a proposal to fund CFCCT Boots on the Ground project in Bolsover at an annual cost in the region of £23,720.

**18. Adoption of Risk Assessment Policy and 2024/25 Risk Assessment Schedule**

To review the Risk Assessment Policy and the 2024/25 Risk Assessment Schedule.

**19. Appointment of Manual Workers**

To consider the appointment of two Manual Workers to fill vacancies on the Workforce.

**20. Review of Fees and Charges for 2024/25**

To accept the recommendations from the Finance Committee for fees and charges for 2024/25 (to follow).

**21. Skate Park Project Update**

To receive an update report from the Skate Park project team, to include approval of additional expenditure to discharge planning conditions in relation to archaeological elements.

- 22. Old Bolsover Yard Update**  
To review an update report on Old Bolsover Yard.
- 23. Bolsover North Development – Disposal of Allotment Land Update**  
To review an update report regarding the disposal of allotment land for the Bolsover North Development.
- 24. Town Square Resurfacing Project Update**  
To approve the recommendations from the procurement team to appoint GWH Paving Ltd as the contractors to undertake the resurfacing works on the Town Square at a cost of £155,070.
- 25. Moor Lane Project – Review of Updated Drawings**  
To review the updated drawings for the Moor Lane Community Building.
- 26. To note the date of the next Meeting**  
Tuesday 12 March 2024 at 6.45pm at Bainbridge Hall.

If the Council decides to exclude the public for any items on the agenda, it will be necessary to pass the following resolution:

**To move the following resolution** – “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”.

***To consider agenda items for future meetings.***