

Minutes of the Meeting of Old Bolsover Town Council
Held at 6.45pm on Tuesday 12 March 2024 at Bainbridge Hall, Carr Vale Road,
Bolsover S44 6JD

Present

P	Cllr. D. Adams	P	Cllr. C. Jeffery (Vice Chair)
P	Cllr. A. Clarke		Cllr. M. Pearce
P	Cllr. R. Clarke	P	Cllr. J.M. Rushby
A	Cllr. M. Cresswell	P	Cllr. A. Taylor
P	Cllr. D. Hales	P	Cllr. R. Tooth
A	Cllr. P. Goodwin (Chair)	P	Cllr. J. Woodhead

In attendance:

Charlotte Taylor - Town Clerk
County Councillor – Mick Yates, Derbyshire County Council (DCC)
County Councillor – Joan Dixon, Derbyshire County Council (DCC)
4 members of the public

1. To receive apologies for absence

Apologies for absence were received from Councillors Cresswell and Goodwin.

2. To consider a Variation of Order of Business

No requests for a variation of order of business received.

3. Declaration of Members Interests

There were no declarations of interest received.

4. Public Speaking

Matters raised:

- Request for updates on the sale of allotments at Oxcroft Lane – it was confirmed that affected plot holders have been served with notices to quit, the application to the Secretary of State is pending a report from the National Allotment Society.
- Progress and plans for the Moor Lane site – it was reported that plans have been shared with current and potential users of the site, a public consultation will follow.
- Bolsover Place Making “quick wins” – update and plans included on agenda item 19.
- £15million government funding – updates from District Council pending.

5. Chair’s Announcements

The Chair reported that The Oxcroft Centre has paid off the loan inherited when the Council took over the premises. The Chair reminded members that the Pat Cooper dedication is due to take place on 23 March 2024; Cllr Taylor is preparing a programme for the evening, so if anyone wishes to speak, please let him know.

6. County Councillors’ Report

County Councillor Joan Dixon reported on the following:

- Surgeries have recommenced in the library on the first Saturday of the month, the lift has now been fixed, but the state of the library was raised as a health and safety concern. It was agreed that the Town Council will report issues to Derbyshire County Council.
- County Council are having to make cuts to children’s centres with a potential reduction of 22 to 12. The Bolsover one is earmarked for closure, it was requested that the Town Council write to the County Council to submit objections to the closure.
- Potholes remain high on the list of issues reported, with the volume of defects remaining significantly higher than usual at 22,000.

County Councillor Mick Yates reported on the following:

- The consultation on children's services includes both centres and services; the Council are only legally obliged to provide the following: parenting assessments for courts, supervised family sessions as directed by courts, and support for school leavers not in employment, education or training.
- Streetlights previously reported as out of action are still pending repairs.
- Boundary review is underway, there will be one County Councillor for Bolsover in the proposals.

7. District Councillors' Report

Councillor Donna Hales reported on the following:

- Case work has increased, including issues with access to education.
- Freedom have seen a significant increase in the volumes they are providing support to.

Councillor Anne Clarke reported on the following:

- Ongoing case work, including supporting families in inappropriate housing causing health issues.

Councillor Ashley Taylor reported on the following:

- Case work increased, particularly regarding roads; no roads in Bolsover included in 2024/25 capital works programme.
- £15million government funding update to Council should be available by the next meeting.
- Funding cuts to Bolsover District Council; £9.9million over past 10 years.

8. Police representation

There was no police representation at the meeting, February 2024 crime figures were shared at the meeting, and these were reviewed.

The Town Clerk reported that officers have spoken to Dominos and started issuing tickets for vehicles parking on Cotton Street.

The Clerk also shared details of several bus shelters damaged on the evening of Sunday 10 March, police and insurance companies have been notified. Quotes to replace with mesh or polycarbonate Perspex panels pending.

9. Confirmation of Minutes

Members received the minutes of the meeting of the Town Council held on Tuesday 13 February 2024.

194/23-24 RESOLVED that the minutes of the Town Council held on Tuesday 13 February 2024 are approved as a true and accurate record of the meetings and signed by the Chair.

10. To determine which items, if any, of the Agenda should be taken with the public excluded

195/23-24 RESOLVED that no items required a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

11. Adoption of Policies and Procedures for 2023/24

Members reviewed the policies and procedures listed:

(a) Scheme of Delegation

195/23-24 RESOLVED that the Scheme of Delegation is adopted.

(b) Vexatious Policy

196/23-24 RESOLVED that the Vexatious Policy is adopted.

12. Payments for approval

Payments were presented to the Council for approval.

197/23-24 RESOLVED that payments made by the Council in February totalling £63,280.16 are approved.

198/23-24 RESOLVED that the schedule of payments presented for authorisation totalling £71,055.52 are approved for payment.

Payments for approval at March 2024 Council Meeting

1	Dean Wright	Window cleaning TH/BH	£120.00
2	Banks Skip Hire Ltd	Skip -Model Village Allotments	£225.00
3	Bolsover Ass Hall	50+ Hub - Assembly Hall Rent	£209.95
4	Creative Five	Posters/Banners/FSMA	£1,278.00
5	Cloudy IT Group	IT Support	£279.48
6	Thread Architects	Bolsover Town Square	£1,248.00
7	Landscape Supply Co	Grass Seed etc	£412.41
8	Screwfix (Trade UK)	Misc Items	£228.84
9	Trent Valley Training	Mower Training - 4 attendees	£744.00
10	Andrew Hopkin	Town Square improvements	£1,236.00
11	DCC	50% contribution - Bus shelter	£2,437.28
12	Asset Within	Mower Rental	£234.00
13	BDC	Temporary units - car park	£750.00
14	TDP	Bench x 2	£1,172.71
15	SAMRAC Contracting	Town Hall repairs/poppy net	£1,350.00
16	WS Electrical projects	Testing - BH/AH	£1,836.00
17	Friends of Bolsover Parks	CCF - Paul Goodwin	£500.00
18	Screwfix (Trade UK)	Misc Items	£9.85
19	Heron Publications	Adverts - SO Bolsover Magazine	£1,734.00
20	ValeFest/CVFC	CCF - Derek Adams	£500.00
21	BDC	Extreme Wheels Grant Funding	£9,790.00
22	BIIAB Qualifications LTD	Personal Licence Holder Level 2	£90.00
23	GWH Paving Services	Town Square improvements	£44,670.00
		TOTAL	£71,055.52

13. Meeting Reports

The following meeting reports were presented for consideration:

- (a) Oxcroft Management Committee
- (b) Finance Committee
- (c) Events Advisory
- (d) Assembly Hall Trustees

199/23-24 RESOLVED that the minutes of the meeting reports are noted.

14. Clerk's Report

The Clerk's Report and the Council Action Plan were reviewed.

- (a) Changes to postal vote handling and secrecy; briefing note for elected members circulated.
- (b) Councillor Community Fund; update on spend from Finance Committee.
- (c) Bolsover Boots on the Ground (BBOG); £5,000 grant funding received from the Police and Crime Commissioner to support the scheme. Initial meeting held with key stakeholders held on Wednesday 6 March 2024 to agree reporting processes for the scheme.

- (d) Notice of changes to Temporary Road Closure Applications at Bolsover District Council; implementation of £50 fee for all future applications.
- (e) £15m Government Funding; updates pending.
- (f) Licensing Act 2003 Policy Consultation - Bolsover District Council.
- (g) Council Projects – Council Plan 2023-2027 Action Plan
- i. Skate Park – Archaeological work has commenced; skate park build is due to commence on the week commencing 25 March 2024.
 - ii. Buildings Surveys and Maintenance Programmes – Work in progress, no updates since previous meeting.
 - iii. Old Bolsover Yard – Transfer of premises licence and IP rights transfers complete.
 - iv. Transfer of Stratton Gardens – District Council provided update in relation to lease versus freehold options.
 - v. Town Square – Resurfacing commenced, completion date 12 April 2024.
 - vi. Installation of Bollards - Pending further discussions and plans with District Council regarding Government Funding as plans may include a scheme for wider traffic management system around the town.
 - vii. Provision of a Community Building at the Moor Lane site – Updated plans shared with stakeholders prior to public consultation, feedback being compiled.
 - viii. Develop plans to utilise the Oxcroft site – Work in progress, no updates since previous meeting.
 - ix. Bolsover North Development – National Allotment Society attended site visit in February, report pending. Notices to quit issued to affected plot holders.
- (h) Tenders returned for restoration of Back Hills steps - opportunity generated 620 views on the Contracts Finder Service, which resulted in 10 expressions of interest received and 2 returns. It was agreed that Cllr Tooth will assist the Clerk in scoring the tender returns.
Cllrs Adams and Rushby declared an interest in agenda item 14(i) and didn't participate in the discussion or vote on the item.
- (i) Request from tenant on Council land to allow Carr Vale FC to extend camping provision for ValeFest at no cost.
It was agreed to approve the request to support the community event.
- (j) Damage to a number of bus shelters over the weekend; 7 panes over 5 shelters, a further 2 District Council shelters also damaged.

200/23-24 RESOLVED to note the Clerk's Report and Council Action Plan.

15. Requests for grants

No grant applications received for consideration at the March meeting.

16. Planning applications

The following Planning Applications were considered at the meeting.

- (1) 24/00061/FUL Single Storey Extension to Front Elevation at 73 Bainbridge Road, Bolsover by Mr and Mrs Kemp
- (2) 24/00073/ADV 2 Logo Signs and 2 Directional Post Signs at Unit 3, Horizon 29 Buttermilk Lane, Bolsover by Mr S Childs.
- (3) 24/00097/LBC Replace 5 modern timber/upvc windows with timber flush casement replacements with slimline double glazing at 5 Villas Road, Carr Vale, Bolsover by Mr. N. Debbage.

201/23-24 RESOLVED to note the planning applications.

17. The Local Government Boundary Commission - Derbyshire Electoral Review

The Council reviewed the Derbyshire Electoral Review from The Local Government Boundary Commission, including Parish electoral arrangements.

202/23-24 RESOLVED to note the proposed changes to the County and Parish arrangements in the review.

18. Town Square Resurfacing Project – Update Report to Council

The Council reviewed the progress report on the resurfacing of the Town Square, and considered costs prepared for additional elements.

203/23-24 RESOLVED to note the costs for essential repairs to the boundary wall and footings; £2,425, this excludes a saving of circa £1,000 as repointing works not required.

204/23-24 RESOLVED to accept the recommendation from the architect and contractor to replace the gabions with larger stone, costs to be confirmed by contractor.

205/23-24 RESOLVED to proceed with the quote to treat the existing metalwork on site at a cost of £1,400.

206/23-24 RESOLVED to proceed with two replacement waste bins at a cost of £3,250.

207/23-24 RESOLVED to not proceed with ground lighting on the site at this stage.

19. Bolsover Place Making Programme – Final Report and Action Plan including report on Teenage Market

The Council reviewed the Bolsover Place Making Programme Final Report and Action Plan, including an update from the Visit Bolsover Group; tasked with delivering the Action Plan Ambitions

208/23-24 RESOLVED to note the report and action plan from the Bolsover Place Making Programme and Visit Bolsover, and the plans to commence Teenage Markets on 18 May 2024.

209/23-24 RESOLVED to proceed with the installation of an art mural on the wall at the rear of The Cavendish, subject to permissions being granted, at a cost of £500 plus any rendering repairs required.

20. Skate Park Project Update

The Council received an update report from the Skate Park project team, to include contracts; JCT Minor Works Contract and planning conditions in relation to archaeological elements.

210/23-24 RESOLVED to note the update report from the Skate Park project team, to include the increased costs for archaeological works from £6,110 to £9,525 due to the requirements for site security; hire and erection of fencing.

21. Old Bolsover Yard – Update Report to Council

The Council received an update report on Old Bolsover Yard, including plans for an accessible toilet.

211/23-24 RESOLVED to proceed with the preparation of plans for the provision of a public accessible toilet in Old Bolsover Yard.

22. Cemetery Update

The Council receive an update report from the Workforce regarding Oxcroft Lane Cemetery.

212/23-24 RESOLVED to note the update regarding Oxcroft Lane Cemetery from the Workforce and approve the recommendations to increase the size of a standard plot to 30 inches wide and to extend the children's section at the front of the site.

23. Moor Lane Project Update

The Council reviewed an update on the Moor Lane project, including costs for connecting the temporary facilities to services.

213/23-24 RESOLVED to approve the electrical and mechanical costs to connect the welfare toilet facilities at Moor Lane at a total cost of £2,473.40.

24. Bolsover North Development Update

The Council reviewed the Clerk's update on the Bolsover North Development.

214/23-24 RESOLVED to note the update report on Bolsover North Development.

25. New Bolsover Allotments – Phase 2

To consider plans for completing the next phase of works at New Bolsover Allotments

215/23-24 RESOLVED to put Phase 2 of the New Bolsover Allotments project out to tender.

26. Automatic Number Plate Recognition (ANPR) Pilot Scheme

The Council considered a proposal from the Police and Crime Commissioner to take part in a pilot scheme for re-deployable ANPR cameras.

216/23-24 RESOLVED to contact the Police and Crime Commissioner to participate in the CCTV pilot scheme for Bolsover.

27. Bainbridge Hall – Request from Hirer

The Council considered a request from an existing hirer of Bainbridge Hall to extend usage of the facility to hold a regular car washing service from the car park.

217/23-24 RESOLVED to reject the request to hold a regular car washing service at Bainbridge Hall due to the impact to residential properties in the area and the safety of existing hirers with the potential increase in vehicles at different times of the day.

28. To note the date of the next Meeting

The date of the next meeting was confirmed as Wednesday 17 April 2024 at 6.45pm at Bainbridge Hall.

Meeting closed at 8.29pm

Signed Dated