

Minutes of the Meeting of Old Bolsover Town Council
Held at 6.45pm on Wednesday 17 April 2024 at Bainbridge Hall, Carr Vale Road,
Bolsover S44 6JD

Present

P	Cllr. D. Adams	P	Cllr. C. Jeffery (Vice Chair)
P	Cllr. A. Clarke		Cllr. M. Pearce
P	Cllr. R. Clarke	A	Cllr. J.M. Rushby
P	Cllr. M. Cresswell	P	Cllr. A. Taylor
P	Cllr. D. Hales	P	Cllr. R. Tooth
A	Cllr. P. Goodwin (Chair)	A	Cllr. J. Woodhead

In attendance: Charlotte Taylor - Town Clerk
6 members of the public

1. To receive apologies for absence

Apologies for absence were received from Councillors Goodwin, Rushby and Woodhead, and County Councillors Joan Dixon and Mick Yates.

2. To consider a Variation of Order of Business

No requests for a variation of order of business received.

3. Declaration of Members Interests

Cllr Adams declared an interest in agenda item 20.

4. Public Speaking

Matters raised:

- Reports of traffic coming through traffic lights at the Moor Lane crossroads when the lights are on red.
- Query regarding ownership of the Town Square; it was confirmed this was owned by the Town Council.
- Requests for updates on the New Bolsover allotment site and the toilet block on Moor Lane; it was confirmed both are progressing with updates included on the agenda for this evening's meeting.
- Request for update on the £15million government funding; it was confirmed there were no further updates.

5. Chair's Announcements

The Chair had no further updates to report.

6. County Councillors' Report

There were no County Councillors present.

7. District Councillors' Report

District Councillors reported on the following:

- Waiting for Department for Levelling Up Housing and Communities regarding the bid submitted for the government funding, a response is due imminently.

8. Police representation

There was no police representation at the meeting, March 2024 crime figures were shared at the meeting, and these were reviewed. It was confirmed that the spike in shoplifting was down to two individuals who are both now serving a sentence in prison.

9. Confirmation of Minutes

Members received the minutes of the meeting of the Town Council held on Tuesday 12 March 2024.

218/23-24 RESOLVED that the minutes of the Town Council held on Tuesday 12 March 2024 are approved as a true and accurate record of the meetings and signed by the Chair.

10. To determine which items, if any, of the Agenda should be taken with the public excluded

219/23-24 RESOLVED that In view of the confidential nature of agenda items to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss items 16, 17 and 23.

11. Payments for approval

Payments were presented to the Council for approval.

220/23-24 RESOLVED that payments made by the Council in March totalling £200,135.81 are approved.

221/23-24 RESOLVED that the schedule of payments presented for authorisation totalling £123,661.34 are approved for payment.

Payments for approval at April 2024 Council Meeting

1	GWH Paving Services	Town Square improvements	£82,679.40
2	DALC	Memorial inspection workshop	£140.00
3	Cloudy IT	IT Support	£330.78
4	BDC	Trade Refuse -	£2,199.60
	Rialtas Bussiness		
5	Solutions	Software Support/maitnenace	£956.40
		Full Service Marketing	
6	Creative Five	Agreement	£1,738.80
7	Vault Security	Intruder Alarm Maint - AH/depot	£978.00
8	-	-	£0.00
		Cleaning Materials etc -	
9	AMA Supplies	AH/Depot/TH	£2,399.13
10	Agrovista	Grass Seed etc	£50.50
11	WS Electrical	EICR Remedial Works	£846.88
12	Boza Youth Inc	C Jeffery - CCF	£116.00
13	Tom Henson Charity	A Taylor - CCF	£339.50
14	Thread Architects	Town Square improvements	£1,248.00
15	BDC	Grant- School Holiday activities	£3,330.00
	Chesterfield FC Comm		
16	Trust	Boots on Ground 1st Quarter	£6,190.00
		R. Tooth - CCF £500/52.50	
17	Amberol - Planters	bib/VAT	£663.00
18	Zurich	Insurance	£15,973.19
19	DCC	Added Years - J Ripley	£497.02
20	Creative Five	Artisan Facebook Campaign	£300.00
21	KONE	Lift Maintenance - BH	£128.70
22	N Power	Electricity - Vale Park	£371.12
23	Chesterfield BC	Licencing Fee	£37.00
24	P Turton Building Ltd	Cleaning Cairns, Grave/Fred	£330.00

		Kitchen	
25	Bolsover Assembly Hall	50+ Hub rent April 2024	227.95
26	Autosupplies	Vehicle Parts	249.17
27	Freeths	Professional fees	427.32
28	Konica Minolta	Photocopier	107.54
29	Mole Country Stores	Grass Seed etc	107.34
30	Bolsover Parish Church	CCF - Janet Woodhead	50.00
31	Tables/Table Cloths -OXC	CCF - C Jeffery/D Hales	649.00
		TOTAL	£123,661.34

12. Meeting Reports

The following meeting reports were presented for consideration:

- (a) Oxcroft Management Committee
- (b) Finance Committee
- (c) Assembly Hall Trustees

222/23-24 RESOLVED that the minutes of the meeting reports are noted.

13. Clerk's Report

The Clerk's Report and the Council Action Plan were reviewed.

- I. Bolsover Boots on the Ground – Service Level Agreement and Data Sharing Agreements prepared with relevant parties; scheme commenced on 4 April 2024.
- II. £15m Government Funding – no further updates.
- III. Bus Shelter Repairs - Shelter Maintenance have quoted £2,478.00 to replace the 7 panels damaged in bus shelters with polycarbonate panels.
- IV. Visit Bolsover Place Making “Quick Wins” - Five key areas identified from the Place Making Workshop, with actions assigned to OBTC listed under each key area. Actions in progress include the installation of a mural in the town centre, an updated Town Trail prepared in conjunction with Bolsover Civic Society and the first Teenage Market due to take place on 18 May.
- V. Council Projects
 - i. Skate Park – the start date has been further delayed to due unprecedented amounts of rain; contractors are now due on site from Monday 22 April.
 - ii. Town Square – work is progressing well, although the completion date has been delayed by two weeks due to the weather, work is now due to complete on Friday 26 April.
 - iii. Bolsover North Development/Sale of Allotments – this is still pending the report from the National Allotment Society.
- VI. Summary of Council Decision and Current Status – Council reviewed the decisions taken during 2023-2024 and progress made against these.

223/23-24 RESOLVED to note the Clerk's Report and Council Action Plan.

224/23-24 RESOLVED to approve the expenditure of £2,478 for the replacement panels in damaged bus shelters.

225/23-24 RESOLVED to delegate the following actions to the Clerk; arrange for the painting of the Town Hall railings and front door, and the re-painting of the railings at Hornscliff Park following the completion of the skate park project.

14. Requests for grants

- (a) Ashgate Hospice - £786.88 for the hire of Bolsover Assembly Hall to display Life's Final Chapter exhibition.

226/23-24 RESOLVED to support the grant request from Ashgate Hospice for £786.88 for the hire of Bolsover Assembly Hall for an exhibition.

15. Planning applications

The following Planning Applications were considered at the meeting.

- (1) 24/00143/OUT Removal of existing buildings, previously used for haulage yard and outline consent for 3 dwellings at 41 Appletree Road, Stanfree, S44 6AJ for Mr Stuart Chambers-Smith
- (2) 24/00124/TPO Prune and Crown reduction to TPO BOL/32 at 64 Portland Avenue, Bolsover, S44 6EQ for Mr Mark Siddle.

227/23-24 RESOLVED to note the planning applications.

16. Appointment of contractor to complete the repair of the Back Hills steps

Agenda item 16 was dealt with under exempt items.

17. Appointment of contractor to complete Phase 2 of the works to New Bolsover Allotment Site.

Agenda item 17 was dealt with under exempt items.

18. Notice of Vacancy in Office of Councillor: Old Bolsover South Ward

The Council noted the casual vacancy arising in the office of Councillor for Old Bolsover Town Council; Old Bolsover South Ward. This vacancy arises due to Cllr M Pearce's absence from Town Council meetings for a consecutive period of six months.

228/23-24 RESOLVED to note the casual vacancy in Office of Councillor for Old Bolsover South Ward and notify the District Council.

19. Staffing Update

The Council noted the updated report on the Town Council's Workforce to include a training update, and the current staffing structure following the appointment of two full-time manual workers and the retirement of a part-time manual worker.

229/23-24 RESOLVED to note the updated report on the Town Council's workforce.

Cllr Adams left the meeting at 7:25pm for agenda item 20.

20. Request from Carr Vale Football Club to hire Council equipment for Valefest

The Council considered a request from Carr Vale Football Club to hire Council equipment for Valefest from 3-5 May 2024.

230/23-24 RESOLVED to approve the request from Carr Vale Football Club, subject to a refundable deposit of £250.

Cllr Adams rejoined the meeting at 7:26pm.

21. Moor Lane Project Action Plan

The Council reviewed a progress report on the Moor Lane Project Action Plan and approved costs to carry out a public consultation; up to £4,000.

231/23-24 RESOLVED to approve expenditure of up to £4,000 to carry out a public consultation for the Moor Lane Community Building.

22. Old Bolsover Yard; Repairs to Roof

The Council reviewed quotes for the repairs to the barn roof and Old Bolsover Yard and approved expenditure to carry out the repairs.

232/23-24 RESOLVED to proceed with the cheapest quote at a cost of £3,850.00

23. Communication from Castle Homes

Agenda item 23 was dealt with under exempt items.

24. Bolsover District Council Land Updates

The Council reviewed an update report on outstanding land matters with Bolsover District Council.

233/23-24 RESOLVED to note the report and for the Clerk to seek a third professional opinion on the condition of the wall at Stratton Gardens, along with an update from District Council on the condition of the wall.

25. To note the date of the next Meeting

The date of the next meeting was confirmed as Tuesday 14 May 2024 at 6.45pm at Bainbridge Hall to be preceded by the Annual Parishioners Meeting – Tuesday 14 May 2024 at 6.00pm at Bainbridge Hall.

234/23-24 RESOLVED That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.

16. Appointment of contractor to complete the repair of the Back Hills steps

The Council considered the recommendations of the tender panel to appoint a contractor to complete the replacement of the Back Hills steps.

235/23-24 RESOLVED to arrange a site meeting with contractors to discuss the specification and exact plans for installation.

17. Appointment of contractor to complete Phase 2 of the works to New Bolsover Allotment Site

The Council reviewed tenders received to complete Phase 2 of the works to the allotment site at New Bolsover.

236/23-24 RESOLVED to award the contract for New Bolsover Allotment site to NT Killingley Ltd following an evaluation of all tenders received.

23. Communication from Castle Homes

To consider a proposal from Castle Homes regarding land at Chesterfield Road.

237/23-24 RESOLVED to respond to Castle Homes to advise of the Council's position regarding the land at Chesterfield Road; that they are not interested in pursuing at this point in time.

Meeting closed at 8.13pm

Signed Dated