

Old Bolsover Town Council Town Council Meeting
Tuesday 14 May 2024 at 6:45pm
At Bainbridge Hall, Chapel Road, Carr Vale, Bolsover S44 6JD

1. **Election of Chair of the Council/Town Mayor (Year 2024/2025)**
2. **Election of Vice-Chair of the Council/Deputy Town Mayor (Year 2024/2025)**
3. **To receive apologies for absence**
4. **To consider a Variation of Order of Business**
5. **Declaration of Members Interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. Also, to receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
6. **Public Speaking**

A period of no more than 20 minutes will be made available to members of the public and Members of the Council to comment on any matter. No one shall speak for more than five minutes. Where a Member indicates they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made at this stage.
7. **Chair's announcements.**

To receive and note any announcement from the Chair.
8. **County Councillors' Report**

To receive verbal or written report from County Councillors representing the area.
9. **District Councillors' Report**

To receive verbal or written report from District Councillors representing the area.
10. **Police Representation**

To receive a report from a Police Representative (if present) and crime figures for April 2024.
11. **To approve the minutes of the Town Council Meeting held on Tuesday 17 April 2024**
12. **To determine which items if any from the agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms:**

"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss item 29 and 30."
13. **Appointment of Members to Committees and Advisory Committees**

To confirm the appointment of Members to Committees and Advisory Groups for 2024/2025.
14. **Appointment of Town Council Representatives on Outside Bodies**

To confirm the appointment of Town Council Representatives on outside bodies for 2024/2025.

- 15. Adoption of Committee Terms of Reference**
To confirm the adoption of the Committee Terms of Reference.
- 16. Dates of Meetings for 2024/2025**
To note the dates for Council meetings in 2024/2025.
- 17. Adoption of Policies and Procedures for 2024/25**
Adoption of policies and procedures.
 - (a) Standing Orders
 - (b) Financial Regulations
- 18. Payments for approval**
To approve any additional items for approval (available at the meeting).
- 19. Meeting Reports**
To receive the minutes and consider recommendations not already included as separate agenda items from the following.
 - (a) Oxcroft Management Committee
 - (b) Finance Committee
 - (c) Assembly Hall Trustees
- 20. Clerk's report**
To receive a report from the Town Clerk (Appendix C) including a review of the Council Action Plan.
- 21. Requests for grants**
 - (a) Derbyshire Unemployed Workers' Centres – £835.82 to bring the exhibition of the 40-year anniversary of the Miners Strike to Bolsover Assembly Hall from 5-16 August.
- 22. To consider Planning Applications (Document B)**
- 23. Annual Governance and Accountability Return**
 - 23.1 Annual Internal Audit Report for Year Ending 31 March 2024**
To receive the Annual Internal Audit Report ending 31 March 2024 completed by East Midlands Audit Services Ltd.
 - 23.2 Approval of Section 1 – Annual Governance Statement 2023/24**
To receive, approve and sign the Annual Governance Statement Section 1 of the Annual Return 2023/2024.
 - 23.3 Approval of Section 2 – Accounting Statements 2023/24**
To receive, approve and sign the Accounting Statement, Sections 2 of the Annual Return 2023/2024.
 - 23.4 Income and Expenditure Account for Year Ending 31 March 2024**
To receive, approve and sign the Income and Expenditure Account for Year Ending 31 March 2024.
 - 23.5 Approval of Balance Sheet at Year End 2023/24**
To receive and approve the Balance Sheet at Year End 2023/24.

23.6 Analysis of Significant Variations on Statement of Accounts

To receive and approve the Significant Variations on Statement of Accounts.

23.7 Reconciliation between Box 7 and Box 8

To receive and approve the Reconciliation between Box 7 and Box 8.

23.8 Bank Reconciliation for Year Ending 31 March 2024

To receive, approve and sign the Bank Reconciliation for Year Ending 31 March 2024.

24. External Lighting at Bainbridge Hall

To consider the installation of additional external lighting at Bainbridge Hall to cover both car parks (to follow).

25. Skate Park Project Update, including Installation of CCTV

To review a project update report on the Hornscroft Skate Park installation.

26. Bolsover Market

To receive a report and consider options to support the weekly markets.

27. Notice of Vacancy in Office of Councillor; Old Bolsover South Ward - Update

Pursuant to Section 87(2) of the Local Government Act 1972 one casual vacancy has arisen in the office of Councillor for Old Bolsover (South Ward) Parish Council due to the non-attendance of Michael John Pearce.

If by 15th May 2024 (14 days excluding Dies Non, after the date of this notice; 24 April 2024) a request for an election to fill the said vacancy is made in writing to the Returning Officer at the address by TEN electors registered in the said Parish Ward, an election will be held to fill the vacancy, otherwise the vacancies will be filled by co-option.

28. Bolsover Town Trail - Launch

The Town Council previously agreed to fund design and print the updated Bolsover Town Trail (minute reference; 079/21-22). This trail, completed in conjunction with Bolsover Civic Society is now available in businesses across the town, with audit and digital versions online.

29. Bolsover North Development - Update

To review an update on the Bolsover North Development including the Draft Heads of Terms.

30. Appointment of contractor to complete the repair of the Back Hills steps

31. To note the date of the next Meeting

Tuesday 11 June 2024 at 6.45pm at Bainbridge Hall.

If the Council decides to exclude the public for any items on the agenda, it will be necessary to pass the following resolution:

To move the following resolution – “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”.

To consider agenda items for future meetings.